

c/40

Administration of
Dadra and Nagar Haveli, U.T.
Department of Food, Civil Supplies
and Consumer Affairs.

No. SUP/Ration Card/2017

Date: - .12.2017.

Simplification of procedures for New/Addition/Deletion/Any correction in Ration Card and Duplicate Ration Card under National Food Security Act, 2013.

Issuance of New Ration Card.

Sr.No	Required Document
01	Application Form
02	Self Declaration of Family Income
03	Copy of Aadhar Card all Members
04	Copy of Bank Passbook of HoF only for DBT Ration Card
05	Copy of Address Proof (If not matched with Aadhar Card) Any one of Following : <ol style="list-style-type: none">1. Copy of House Tax2. Copy of Sale Deed3. Last month Electricity Bill4. Gas Connection Bill5. Last month landline Bill6. Last Month Water Bill7. House No. Dakhila issued by panchayat/Municipality8. Rent Receipt. Issued by land Owner
06	1 Photo

Addition of Name in Ration Card

Sr. No	Required Documents
01	Application Form
02	Copy of Aadhar Card
03	Copy of Bank Pass book (only for DBT) (if because of addition of name H.O.F is changed.)
04	One Photo (if because of addition of name H.O.F is changed.)

Deletion of Name in Ration Card

Sr. No	Required Documents
01	Application Form
02	Copy of Aadhar Card

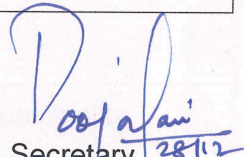
c/38

Any Correction in Ration Card

Sr. No	Required Documents
01	Application Form
02	Copy of Aadhar card
	Address proof if not matched with Aadhar Card (any one of Following) # 1. Copy of House Tax 2. Copy of Sale Deed 3. Last month Electricity Bill 4. Gas Connection Bill 5. Last month landline Bill 6. Last Month Water Bill 7. House No. Dakhila issued by panchayat/Municipality 8. Rent Receipt. Issued by land Owner # required only if requested for address change.

Issue of Duplicate Ration Card (if original Ration Card is lost)

Sr. No	Required Documents
01	Application Form
02	Xerox Copy of Ration Card If available


Secretary 28/12
Food and Civil Supplies
Dadra and Nagar Haveli
Silvassa.